

**NOTICE OF MEETING
MARSHALL PUBLIC LIBRARY BOARD OF TRUSTEES
113 South Garfield
Pocatello, ID 83204
208-232-1263
www.marshallpl.org board@marshallpl.org**

The regular meeting of the Board will be held in the Community Room on **January 19th, 2017 at 4:15 p.m.**

The agenda for the meeting is as follows:

CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Board so desires, any matter listed can be moved to a separate agenda item.

- Minutes of the regular meeting December 15th, 2016
- Financial Reports

AGENDA

- Public Comments

ORDER OF BUSINESS

- Call to order
- Consent Agenda
- Director's Report
- Supervisor's Reports
- Agenda Items
- Adjournment

The Marshall Public Library is accessible to persons with disabilities... Program access accommodations may be provided with three (3) days' advance notice by contacting Dave Hunt at dhunt@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, ID.

Posted January 12th, 2017

**MINUTES OF THE REGULAR MEETING OF THE MARSHALL PUBLIC
LIBRARY BOARD OF TRUSTEES
December 15th, 2016**

Sandra Shropshire called the meeting to order at 4:20 p.m. Present were Trustees Kathryn Way and Jay Bingham. Staff present included: Eric Suess, Library Director; Kristy Lyon, Lead Reference Librarian; and Kathryn Poulter, Children's Services Supervisor.

CONSENT AGENDA

The minutes from the November 17th meeting were considered. Jay Bingham moved to approve them. Kathryn Way seconded.

DIRECTOR'S REPORT presented by Eric Suess

- We have filled the Maintenance and Page positions and are interviewing for the Admin Assistant position on 12/12 (now filled by Cresta Harwood)
- Myers Anderson architects came to meet me and several staff members, and go over concepts for a building addition. This should give them enough information to create a first draft.
- I attended the 2016 Public Library Director's Summit in Sacramento on December 1 & 2. There was significant conversation on sustainability topics, both in terms of library buildings themselves and in ways libraries can help support sustainability efforts in their community.
- We have switched to December hours and have a number of staff trainings planned.

SUPERVISOR REPORTS:

Public Services report

- None given

Technical Services report presented by Sheri Waite

- None given

Children's Services report presented by Kathryn Poulter

- 12 Days of Making is planned to include an activity on every day that School District is closed for Winter Break.

- Winter Reading begins in January. This will have challenges for children, teens and adults.

AGENDA

- No Public Comments

Meeting was adjourned at 4:36 pm. Jay Bingham moved and Kathryn Way seconded.

Respectfully submitted,

Kristy Lyon, Lead Reference Librarian

Library Director's Report

January 19, 2017

Eric Sues

- Cresta Harwood is the Library's new Administrative Assistant. Zane Beal will be leaving and we have begun the process to replace him.
- Myers Anderson architects asked for additional information regarding expectations and continues to explore expansion plans.
- I will be attending the ALA Midwinter Meeting in Atlanta from January 19-24. I will be absent from our January Board Meeting, but will have a conference report for our February meeting.
- We have resumed regular hours.