

**NOTICE OF MEETING**  
**MARSHALL PUBLIC LIBRARY BOARD OF TRUSTEES**  
113 South Garfield  
Pocatello, ID 83204  
208-232-1263  
[www.marshallpl.org](http://www.marshallpl.org)    [board@marshallpl.org](mailto:board@marshallpl.org)

The regular meeting of the Board will be held in the Community Room on **February 16th, 2017 at 4:15 p.m.**

The agenda for the meeting is as follows:

**CONSENT AGENDA**

The following business items may be approved by one motion and a vote. If any one member of the Board so desires, any matter listed can be moved to a separate agenda item.

- Minutes of the regular meeting January 19th, 2017
- Financial Reports

**AGENDA**

- Public Comments

**ORDER OF BUSINESS**

- Call to order
- Consent Agenda
- Director's Report
- Supervisor's Reports
- Agenda Items
- Adjournment

The Marshall Public Library is accessible to persons with disabilities... Program access accommodations may be provided with three (3) days' advance notice by contacting Dave Hunt at [dhunt@pocatello.us](mailto:dhunt@pocatello.us); 208.234.6248 or 5815 South 5<sup>th</sup> Avenue, Pocatello, ID.

**Posted February 10th, 2017**

**MINUTES OF THE REGULAR MEETING OF THE MARSHALL PUBLIC  
LIBRARY BOARD OF TRUSTEES  
January 19th, 2017**

Trina Bonman called the meeting to order at 4:20 p.m. Present were Trustees Kathryn Way, Chuck Orr, Sandra Shropshire, Sharon Manning and Jay Bingham. Staff present included: Trina Bonman, Associate Director; Amy Campbell, Public Services Supervisor; Kathryn Poulter, Children's Services Supervisor; and Sheri Waite, Technical Services Supervisor. City Liaison Jim Johnston was also present.

**CONSENT AGENDA**

The minutes from the December 15th meeting were considered. Jay Bingham moved to approve them. Kathryn Way seconded.

**DIRECTOR'S REPORT presented by Eric Sues**

- Cresta Harwood is the Library's new Administrative Assistant. Zane Beal will be leaving and we have begun the process to replace him.
- Myers Anderson architects asked for additional information regarding expectations and continues to explore expansion plans.
- I will be attending the ALA Midwinter Meeting in Atlanta from January 19-24. I will be absent from our January Board Meeting, but will have a conference report for our February meeting.
- We have resumed regular hours.

**SUPERVISORS REPORTS:**

**Public Services report**

- John Bicklehaupt has started up his computer programming club again. It is open to all ages and is an open learning environment.
- The Public Services Department is working towards the goal of making more connections in the community. Some opportunities they have had include:
  - Becky Hadley has started attending the Community Service Council monthly meetings. This is a gathering of a variety of local organizations that meet to share resources and information.
  - Amy Campbell went to the Gate City Ladies meeting and shared information about our tech resources.
  - Kathann Hendricks and Amy met with the Youth Development Center. This facility is a day center for high-risk offenders. We were able to share our resources with the students and got them excited to come in and get library cards

- In December we gave out 94 library cards, made contact with 11,767 patrons, and checked out a total of 17,895 items.

**Technical Services report presented by Sheri Waite**

- NA

**Children's Services report presented by Kathryn Poulter**

- On Fridays we will be doing STEAM activities from 4-5
- The library will be hosting a visiting author in the first part of March. His name is S.D. Nelson.
- There will be a literary banquet to welcome the author on March 6<sup>th</sup>.

**AGENDA**

- None

Meeting was adjourned at 4:35 pm. Sharon Manning moved and Chuck Orr seconded.

Respectfully submitted,

Trina Bonman, Associate Director

Library Director's Report

February 16, 2017

Eric Suess

- We are interviewing candidates for the position vacated by Zane Beal.
- I attended the ALA Midwinter Meeting in Atlanta from January 19-24. My conference report will follow shortly.
- I will be attending the Idaho Public Library Directors' Summit in Boise on March 2-3.
- Because tax help is in full swing, we will be meeting in the Kids' Corner for the February Board Meeting.