

**NOTICE OF MEETING
MARSHALL PUBLIC LIBRARY BOARD OF TRUSTEES
113 South Garfield
Pocatello, ID 83204
208-232-1263
www.marshallpl.org board@marshallpl.org**

The regular meeting of the Board will be held in the Community Room on January 18th, 2018 at 4:15 p.m.

The agenda for the meeting is as follows:

CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Board so desires, any matter listed can be moved to a separate agenda item.

- Minutes of the regular meeting November 16th, 2017
- Minutes of the regular meeting December 21st, 2017
- Financial Reports

AGENDA

- Public Comments

ORDER OF BUSINESS

- Call to order
- Consent Agenda
- Director's Report
- Supervisor's Reports
- Agenda Items
- Adjournment

The Marshall Public Library is accessible to persons with disabilities... Program access accommodations may be provided with three (3) days' advance notice by contacting Dave Hunt at dhunt@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, ID.

Posted January 12th, 2018

**MINUTES OF THE REGULAR MEETING OF THE MARSHALL PUBLIC
LIBRARY BOARD OF TRUSTEES
December 21st, 2017**

Sandra Shropshire called the meeting to order at 4:15 p.m. Present was Trustee Jay Bingham. Staff present included: Eric Suess, Director; Trina Bonman, Associate Director; Amy Campbell, Public Services Supervisor; Kathryn Poulter, Children's Services Supervisor. Also present was City Council Representative Jim Johnston.

CONSENT AGENDA

As there was no quorum the consent agenda was not voted upon.

DIRECTOR'S REPORT presented by Eric Suess

- The library's new security system has been installed. It includes exterior monitoring.
- The Food for Fines program ended with 1,684 items which will be given to the Idaho Food Bank
- Staff training is underway. Many programs have been offered including CPR training and AED training.
- City Council will consider a budget amendment this month to allow us to upgrade our lighting.

SUPERVISORS REPORTS:

Public Services report presented by Amy Campbell

- Jackie Wood has been accepted to the Idaho Commission for Libraries' Special Projects Library Actions Team. She will serve for three years and will collaborate on different projects and bring back ideas to the library.
- Last month we gave out 211 cards, made 12,746 contacts at the public service desks, and checked out 20,792 items.

Technical Services report presented by Sheri Waite

- None given

Children's Services report presented by Kathryn Poulter

- We are doing a 12 Days of Making this month which consists of different crafts and fun projects around the holidays. Cresta made snowman, Kathann

made 3D circuits, and Becca made edible trees. We've had roughly 17 people at each activity.

AGENDA

- None

Meeting was adjourned at 4:27 pm. Jay Bingham moved.

Respectfully submitted,

Trina Bonman, Associate Director

Library Director's Report

January 18, 2018

Eric Suess

- The City Council passed the budget amendment which will allow us to change out our lights. I have met with Leal to help create an RFP which we will distribute to contractors for the purchase and installation of the new lights.
- I will attend the American Library Association Midwinter Meetings in Denver from February 9th to 13th. I continue to serve on ALA's Council as an elected member at-large and am up for reelection for a fourth term this spring. I am also serving in my second two-year term on ALA's Committee on Organization, and as a Teller for the 2018 Executive Board election.
- We are re-doing the Library's meeting room to make it more appropriate for a community gathering place.
- The Idaho Commission for Libraries will no longer schedule further meetings of the LiLI Steering Committee at this time.