

NOTICE OF MEETING
MARSHALL PUBLIC LIBRARY BOARD OF TRUSTEES
113 South Garfield
Pocatello, ID 83204
208-232-1263
www.marshallpl.org board@marshallpl.org

The regular meeting of the Board will be held in the Community Room on February 15th, 2018 at 4:15 p.m.

The agenda for the meeting is as follows:

CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Board so desires, any matter listed can be moved to a separate agenda item.

- Minutes of the regular meeting January 18th, 2018
- Financial Reports

AGENDA

- Public Comments

ORDER OF BUSINESS

- Call to order
- Consent Agenda
- Director's Report
- Supervisor's Reports
- Agenda Items
- Adjournment

The Marshall Public Library is accessible to persons with disabilities... Program access accommodations may be provided with three (3) days' advance notice by contacting Dave Hunt at dhunt@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, ID.

Posted February 9th, 2018

**MINUTES OF THE REGULAR MEETING OF THE MARSHALL PUBLIC
LIBRARY BOARD OF TRUSTEES
January 18th, 2017**

Sandra Shropshire called the meeting to order at 4:20 p.m. Present were Trustees Kathryn Way, Chuck Orr and Jay Bingham. Staff present included: Eric Suess, Director; Trina Bonman, Associate Director; Amy Campbell, Public Services Supervisor; Kathryn Poulter, Children's Services Supervisor; and Sheri Waite, Technical Services Supervisor. Also present was City Council Representative Jim Johnston

CONSENT AGENDA

The minutes from the November 16th and December 21st meeting were considered. Jay Bingham moved to approve them. Kathryn Way seconded.

DIRECTOR'S REPORT presented by Eric Suess

- The City Council passed the budget amendment which will allow us to change our lights. I have met with Lynn Transtrum to help create an RFP which we will distribute to contractors for the purchase and installation of new lights.
- I will attend the ALA Midwinter Meetings in Denver from February 9th to 13th. I continue to serve on ALA's council as an elected member at-large and am up for reelection for a fourth term this spring. I am also serving in my second term on ALA's Committee on Organization, and as a Teller for the 2018 Executive Board election.
- We are re-doing the Library's meeting room to make it more appropriate for a community gathering place.
- The Idaho Commission for Libraries will no longer schedule further meetings of the LiLi Steering Committee at this time.

SUPERVISORS REPORTS:

Public Services report presented by Amy Campbell

- Jen Hawkins has partnered with Idaho Fish and Game and Caribou National Forrest to create a display about Monarch Butterflies. It gives information on how to track the butterflies and share your results.
- The Adult Summer Reading program has begun. It's a 50/50 Book Challenge that encourages readers to read 50 books in 50 weeks from different categories and challenges. So far 79 people have signed up.

Technical Services report presented by Sheri Waite

- Sheila Morgan (tech services staff) is working on a series labelling project. She has been going through each author, in every collection, and with every type of material labelling the series name and order.
- So far this year she has done 123 adult authors and 73 young adult authors.
- Since she started the project she has done a total of 389 authors.

Children's Services report presented by Kathryn Poulter

- The children's winter reading challenge is a bingo card with different reading challenges on it. Children can complete a bingo or a blackout for a prize. The teen challenge is the same, but with different challenges on the card. So far 40 kids and 20 teens have signed up.
- The children's fiction section just received two new sections of shelving. So we shifted. The collection contains 10,102 books with 920 being currently out. There are 235 shelves so we calculated that ~43 books would be on each shelf. A retired librarian volunteered to come in on a Saturday to shift all the books into the new space.

AGENDA

- Jim Johnston will be resigning as library liaison because he has been appointed as the president of the City Council. A new liaison will be appointed in time for our next meeting hopefully.

Meeting was adjourned at 4:34 pm. Jay Bingham moved and Chuck Orr seconded.

Respectfully submitted,

Trina Bonman, Associate Director

Library Director's Report

February 15, 2018

Eric Suess

- Free tax help has begun, and will run through mid-April
- I will have returned from the American Library Association Midwinter Meetings in Denver and will have my conference report in March.
- The remodelling of the Library's meeting room is nearly complete.
- The Library has purchased new iPad tables for the children's section, and added a few more shelves.
- I am officially on the ballot for a seat on OCLC's Americas Regional Council. The election runs from February 1st through mid-March