

**NOTICE OF MEETING
MARSHALL PUBLIC LIBRARY BOARD OF TRUSTEES
113 South Garfield
Pocatello, ID 83204
208-232-1263
www.marshallpl.org board@marshallpl.org**

The regular meeting of the Board will be held in the Community Room on April 19th, 2018 at 4:15 p.m.

The agenda for the meeting is as follows:

CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Board so desires, any matter listed can be moved to a separate agenda item.

- Minutes of the regular meeting March 15th, 2018
- Financial Reports

AGENDA

- Public Comments

ORDER OF BUSINESS

- Call to order
- Consent Agenda
- Director's Report
- Supervisor's Reports
- Agenda Items
- Adjournment

The Marshall Public Library is accessible to persons with disabilities... Program access accommodations may be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, ID.

Posted April 13th, 2018

Library Director's Report

April 19, 2018

Eric Suess

- I was re-elected as Councilor At-Large to the American Library Association for a fourth term, running from 2018-2020
- I did not get elected to OCLC's Americas Regional Council but was asked to serve as an Alternate.
- The Friends of the Library Booksale will run April 19-21.
- The Library will present their budget needs to Council in early May. We have not asked for significant changes.
- National Library Week was April 8-14, and the Library hosted a wide variety of programs.
- We have officially switched to the City's server for e-mail.

**MINUTES OF THE REGULAR MEETING OF THE MARSHALL PUBLIC
LIBRARY BOARD OF TRUSTEES
March 15th, 2018**

Sandra Shropshire called the meeting to order at 4:16 p.m. Present were Trustees Sharon Manning and Jay Bingham. Staff present included: Eric Suess, Library Director; Trina Bonman, Associate Director; Amy Campbell, Public Services Supervisor; Kathryn Poulter, Children's Services Supervisor.

CONSENT AGENDA

Minutes from February 15th meeting were considered. Sharon Manning moved to approve them as written and Jay Bingham seconded.

DIRECTOR'S REPORT presented by Eric Suess

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SUPERVISORS REPORTS:

Public Services report presented by Amy Campbell

- The Idaho Commission for Libraries is interested in our outreach efforts with the Woman's Prison. They want to create packets to give to newly released prisoners.
- We have partnered with Rotary to sponsor a program where we have AAC (augmentative, alternative communication) devices available to patrons. These are I-pads with special software that help non-verbal people communicate. We now have 8 I-pads. Becca Hyde is working with a local speech therapist to create curriculum for a story time.
- Last month: 181 new cards, 11,677 desk contacts, checked out 19,551 items.
- Jackie Wood was the featured guest.
 - She works half-time at the Circulation Desk.
 - She was just appointed to SPLAT, the Special Library Action Committee for a three year term.

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- When they started 11 years ago they were looking to keep up with emerging technology. Now they are focused to share library trends and information.
- They meet three times a year: at ILA and two other times for ½ conferences.
- Most representatives are from the Boise area, Jackie represents all of S.E. Idaho.
- Jackie's special projects include processing patron suggestion cards. She also maintains the missing items and claims return boxes. She also maintains the Lost and Damaged logs and forwards it to the collection specialists.

Technical Services report presented by Sheri Waite

- Nothing to report

Children's Services report presented by Kathryn Poulter

- The STEM action committee met at the library for a training on Code Cracking.
- Last Saturday I judged a science contest. 11 teams participated. ICFL also were there and came and fixed our 3D printer.
- On April 3&4 I will be going to a couple 4th grade classes to talk about literacy and give out books.
- All of our story time numbers are growing
- We have added YA shelves, room for about 700 books.

AGENDA

- None

Meeting was adjourned at 4:45 pm. Jay Bingham moved and Sharon Manning seconded.

Respectfully submitted,

Trina Bonman, Associate Director